

# SHIREMOOR PRIMARY SCHOOL DAISY NURSERY



## **Welcome**

Sending your child to Nursery is the first step and perhaps the most important step in your child's education. At Shiremoor Primary School we believe a good education starts with strong foundations.



Our aim is to provide a steady foundation for your child to build upon as he/she progresses through their education. By providing a safe and caring atmosphere, where your child is valued as an individual and encouraged to do their best, we aim to develop the whole child and broaden their experiences in all seven areas of the Pre-School Curriculum.

We assure you that we endeavour to do everything possible to ensure that your child is happy, content and well settled throughout their time at Shiremoor Primary School.

## **Organisation**

We run two Nursery sessions where the children enjoy phonics, numeracy and topic group times. Children are also free to work within areas indoor and outdoor which address the seven areas of the Foundation Stage Curriculum.

The seven areas are:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language
- Literacy
- Mathematics
- Understanding of the World
- Expressive Arts and Design

## **Current Members of the Team:**

Mrs L Pearson	Foundation Stage Manager
Miss E Wilson	Nursery Teacher
Miss A Nugent	Reception Teacher
Miss L Haigh	Reception Teacher
Mrs S Scott	Blossom Nursery
Miss O'Donnell	Blossom Nursery
Mrs E Suniga	Snowdrop Nursery
Mrs T Hill	Snowdrop Nursery
Miss Smith	Nursery Teaching Assistant
Miss R Blakely	Teaching Assistant (Reception)
Miss Powell	Teaching Assistant (Reception)



### **Daily Times:**

Morning Session: 8:30am – 11:30am

The Nursery door will open at 8:30am until 8:40am and then again at 8:55am.

The gates at Witton Road will be opened at 11:30am for the collection of children from Nursery and closed by 11:40 to safeguard children at lunchtime.

Afternoon Session: 12 noon – 3:00pm

The gates at Witton Road will be open at 12 noon for the arrival of children. The gates will be locked again at 12:05.

Starting Nursery can be a big step for small children. It can be difficult for children to separate from their parents and carers at first. We understand that all children are different and some adapt to the new surroundings easier than others. To promote independence we ask that after the first week of term the children enter the setting alone. Be reassured that we will do all we can to make this step as easy as possible for the children and if you have any concerns we would be more than happy to discuss these with you.

If your child is upset upon arrival, we have found it is best, if you can leave your child as swiftly as possible. If your child does not settle after a while we will contact you or you can contact us to check how they are. We would not leave a child distressed for any length of time. We have also found that Twitter is a quick and easy way to find out if your child has settled.

### **What can I do as a parent to prepare my child for Nursery?**

Young children require a lot of time and we believe that good communication between the school and home is vital. We encourage parents to listen to their children, talk to them and play with them. In order to appropriately prepare your child for their new environment and to make a smoother transition we would encourage you to spend time training your child to:

- **Go to the toilet properly** – Your child will be responsible for their toileting needs and are free to use the facilities as they choose.
- **Dress and undress** – In Shiremoor Primary School your child will be encouraged to develop their own independence. We encourage children to become aware of their own needs, for example, taking their own coat on and off for outdoor play.
- **Understand and carry out simple instructions.**
- **Play and share with others.**

### **Uniform**

Children may choose to wear school uniform for Nursery, but, if not, should come suitably



dressed for the weather and should always have appropriate footwear. Outdoor learning is a big part of Nursery and whilst we can provide waterproofs and wellies, it is helpful if children can wear their own when necessary.

Each child must have a 'change of clothes' kept on their pegs at all times for unforeseen emergencies.

### **Leaving and collecting your child**

Pupils must be dropped off and collected by an authorised adult. You will be asked to complete a sheet prior to your child starting Nursery where contact details can be provided. Please let staff know in advance if someone different will be collecting your child as we will not release your child to someone else without prior permission. If the adult collecting is unknown to us, we would expect you to use a password.

If you have to collect your child early for any reason during the day please go to the school office where they will be signed out by a member of the office staff who will then collect your child for you. For security reasons the only access to Nursery after start and end times is via the main school front entrance.

### **Illness**

If your child becomes ill during the session, you will be contacted using the information provided prior to your child starting Nursery. It is vital that you let us know of any changes in your circumstances, particularly changes of address and telephone numbers (including contact person telephone numbers). It can be very distressing for your child if they become ill and we are unable to contact anyone to collect them. Children who have been ill at home should be fully recovered before returning to school to avoid spreading germs. If in doubt please phone the school office to ask for the correct period of absence for different ailments.

### **Contact numbers**

We require 3 or more emergency contact numbers. If your child has an accident when in Nursery we will need to contact you. Please update your contact numbers each term.

### **Attendance**

It is important that your child attends Nursery on a regular basis. This will help your child to settle more easily into school life by making friends, learning routines and building relationships with staff.

If your child cannot attend please contact the school office and leave a message.

### **Snacks**

Children will be provided with milk and fruit during each session. We ask that each child attends Nursery with their own water bottle for them to access as and when they need it.



### **Assessment and Reporting**

Children are assessed against the statements in the Early Years Curriculum by members of staff working alongside them on a daily basis. This enables staff to use the knowledge of your child to plan appropriate activities to help your child develop as an individual. At Shiremoor Primary School we use the Tapestry Online Learning Journey to share the work of your child with you. Further information on this will be provided once the school year starts. You will also receive a written report summarising assessments at the end of the year.

### **Communication with Parents/Carers**

Staff are available to meet and greet at the beginning and end of every session but if you have a concern or query that needs time for discussion, please phone to make an appointment with one of the teaching staff. The school's phone number is 0191 200 8701

### **Moving onto Reception**

A place in our Nursery **does not guarantee** a place in our Reception class. It is important that you complete a Common Application Form. These become available on North Tyneside's Council website or from the school office in September. The closing date for Reception applications is usually January.